

St. Elizabeth Parish Council Meeting Minutes  
(A combined November/December meeting)  
December 10<sup>th</sup>, 2009

Attendees: Jennifer Prusa, Pat Saviano, Fr. Bruce, Fr. Christian, Bob Reiter, Beth Cressey, Josh Brewster, Gary Vontz, Bill Egelhoff.

>>Jan Garnett sick, Carolyn Sawyer out of town.

Guests: Fr. Bill Bauman

Bob called the meeting to order @ 7:05. Bill E. led the group in prayer.

**Minutes:**

The 10.22.09 meeting minutes were reviewed and without corrections or comments, were accepted. Pat made the motion to accept, Josh seconded. All were in favor.

**Organizational Summary:**

Fr. Bill presented ideas that will move us toward an organizational chart. The chart's component would include delegation/accountability, decision makers/consultative groups & categorized ministries. Initially, a ministry booklet (recommended size=8.5"x5.5") will be developed charting the four areas of being a welcoming community: (1)worship ministries, (2)school ministries, (3)information/management ministries and (4)welcome ministries. Suggested format is: page 1-welcome new/active parishioners; page 2-welcome inactive parish members, welcome @ our door, on our phones, @ our website; page 3-the family series of welcome; page 4-welcome hose with special needs; page 5-join us in welcoming others & by listening to the voices of all; page 6-ministries of worship; page 7-ministries of information & management; page 8-ministries of education and page9-parish organizations. The purpose of this informational booklet is to communicate to the parishioners that their parish is alive!! Fr. Bill and Jennifer will work on this project and report the progress @ the 01.28.10 meeting.

**CRHP Update:**

Jennifer & Fr. Bruce met recently with April Newton, CRHP team member, to visit our physical plant to determine our setup. We need three good size rooms, 2 small rooms, kitchen and the church. After coordinating with the parish calendar this year's dates are 05.22 & 23 +10.23 & 24 for women; 06.05 & 06.06 + 11.06 & 11.07 for men. Future goal would be dates in Lent. Fr. Bruce and Jennifer will meet to develop an initial core group. A CRHP group from Kansas will bring a full team to manage our first retreat. Thereafter, we will "pay it forward" The Parish Council will lend personal support & marketing across the parish. Initial needs include a food coordinator, sacristan, job descriptions, facilities and communication to all parishioners. Will review progress @ 01.28.10 meeting.

**State of the Parish:**

Beth says the date for this meeting is 02.22.10 and attendance is mandatory for all school parents. This presentation is a collaborative effort among the School Board, the Finance Committee and Sandy Nickel in order to emphasize and truly understand the real cost of

education and to review a very important pillar in our faith: stewardship. Presenters are Jim Van Dyke, Bob Reiter and Steve McClain. We need to engage the whole parish by all means available.

On another note, the school showed us, as always, strong school leadership and a strong school community during the accreditation process. We passed with flying colors. It was suggested that we put an executive summary insert in the bulletin. Also at this time, the SW POD's plan is still under advisement at the Bishop's office.

**Census:**

The census committee presented a detailed timeline for the upcoming effort. Beginning with volunteer recruitment in mid March followed by volunteer meetings & parish communications in April and census in May. A number of items to be completed will begin in January.

**Stewardship Committee:**

Josh & Bill have this responsibility in the Celebration 2017 document. They will meet with Paula Moss, Vice-Chancellor, Stewardship & Development on December 11 and will report their findings & progress @ the 01.28.10 meeting.

**Other Notes:**

Fr. Bruce reported that a \$25,000 challenge letter was recently sent to St. E alums. Results TBD.

Pat announced that the Knights are interested in providing an automated external defibrillator and CPR instructions to the parish. He will carry this proposal forward to the Knights for final approval.

Fr. Bruce reports that a Principal search committee has been formed and will advertise the position both locally and nationally. Vicky Kinney, Kerm Fendler, Mark Tapko, Carrie Madden, Peggy Van Dyke, Steve McClain, Fr. Bruce and some guidance from Marlon De La Torre.

**Next Meeting:** January 28, 2010

**Proposed Agenda:**

Prayer	Fr. Christian	10 min.
Old Business	Approve Minutes	10 min
Ministry Booklet	Fr. Bill/Jennifer	10 min.
CRHP/progress	Fr. Bruce/Jennifer	10 min.
State of the Parish	Update/Beth	10 min.
Stewardship Report	Josh/Bill	10 min.
Principal Search	Update/Fr. Bruce	10 min.
New Business	All	10 min.

No other Business-meeting adjourned.  
Respectfully submitted by Bill Egelhoff, Secretary.

Some Upcoming Parish Events:

Jan 29 School Candy Sale begins

Jan 30 Girl Scouts Spaghetti Dinner

Feb 6&7 Scrip Sales after Mass

Feb 6 Trivia night

Feb 7 Boy Scout Pancake Breakfast

Feb 8 First Communion Parent Meeting

Feb 13 RCIA retreat Right of Sending

Feb 13 & 14 Scrip Sales after Mass

Feb 13 & 14 Yes I Can

Feb 17 Ash Wednesday

Feb 19 Stations of the Cross all Fridays during Lent 2:30/School children 6:00/Parish

Feb 19 K of C Fish Fry-Seton Hall

Feb 20 Concert by Octarium, *8 Singers—1 Voice*

Feb 22 State of the Parish Town Hall

Feb 23 Culvers Night-Teachers Appreciation Fund

Feb 25 Parish Council Meeting