

Members present: Fr. Bruce, Deacon Ben, Jennifer Prusa, Susie Adams, Jeff Randolph, Todd Barrett, Carolyn Sawyer, Bob Reiter, Mary Pfaff, Pat Saviano, Josh Brewster, and Deanna Sack

Guest present: Carrie Madden

- I. Introduction and prayer
- II. Minutes for May 19, 2011 meeting were approved.
- III. *Member Turnover:* Discussed this being the last meeting for Josh, Gary, Pat and Jeff. School board appointed Mary Pfaff as their new representative, Finance committee has not appointed a new representative yet. Members suggested and discussed parishioners to fill the other 2 open spots on the council. Fr. Bruce will contact the prospective new members and invite them to the council before the next meeting.
Discussed the idea of coming up with a long term list, bringing more diversity to the council and finding a balance of new and seasoned parishioners on the council.
- IV. *St. Vincent de Paul:* Bob Reiter gave an update on St. Vincent de Paul, St. Elizabeth's service organization. They have had a couple meetings and have established a board.
President: Reiter's
Treasurer: Compton's
Secretary: O'Toole's
Additional Members: Aldrich and O'Flaherty
The board works directly with Rachelle to provide goods & services to those in need in the St. Elizabeth community. John O'Toole will be starting a St. Vincent de Paul update in the bulletin discussing initiatives for the organization such as service days and transportation needs. Suggested enlisting boy scouts and high school age kids to help volunteer.
- V. *Communication Plan:* Jennifer gave an update on the Communication Plan. A big thanks to Sarah Brewster for all her work with the focus groups. Her plan lays out some ideas and tactics for getting our name out in the community more. It also suggests a communications committee or adding a communications profession to the staff. The staff has assessed responsibilities and identified communication as a gap. The council discussed a number of different ideas such as an administrative assistant, pastoral associate or parish administrator as possible solutions. Fr. Bruce feels the staff has improved in helping him to manage some of the administrative duties. Jennifer plans to share the communications plan with the council next meeting.
- VI. *New/Old Business:*
Stewardship update: Carrie reports we made the 7% increase in funding with a 14% increase in # of commitment cards submitted.

Pictorial Directory: The final draft is being reviewed now and we should be getting it soon.

Mary Pfaff inquired about the organization of the church administration and committees. She suggested the idea of informing the congregation about the organizational chart and function of different committees.

There will be no July meeting. Next meeting will be August 18 at 7PM at the PMC. We will need to elect new officers at this meeting. Deanna will prepare a prayer, Mary Pfaff will take minutes.